

**ICAR-Central Institute of Post-Harvest Engineering & Technology**  
**PO: PAU Campus, Ludhiana – 141 004**

**APPLICATION FOR ENCASHMENT OF EARNED LEAVE ON L.T.C.**

1. Name of the Government servant : \_\_\_\_\_
2. Designation : \_\_\_\_\_
3. Department : \_\_\_\_\_
4. EL Encashment against LTC for the Block Year : \_\_\_\_\_

**(Kindly enclose the current LTC leave order  
copy with this application)**

5. i. Basic Pay : \_\_\_\_\_
- ii. Grade Pay : \_\_\_\_\_
- iii. DA : \_\_\_\_\_
- iv. Total : \_\_\_\_\_

6. This will be my 1<sup>st</sup> 2<sup>nd</sup> 3<sup>rd</sup> 4<sup>th</sup> 5<sup>th</sup> 6<sup>th</sup> EL Encashment of LTC.

Recommended & Forwarded by HOD

Signature of the  
Govt. Servant