

ICAR-CENTRAL INSTITUTE OF POST-HARVEST ENGINEERING & TECHNOLOGY
PAU CAMPUS, LUDHIANA - 141 004 (Pb.)

MOST IMPORTANT /TIME BOUND
Last Date 31.01.2023

F. No. 9(70)/2013-Cdn./ 11068

Date: 01.1.2023
02

CIRCULAR

In accordance with the provisions of Clause (II) of Rule 18(1) of the CCS conduct Rules 1964, every Government servant holding a Group 'A' & 'B' post is required to submit an annual statement giving full particulars regarding the immovable property inherited by him or owned or acquired by him or held by him on lease or mortgage either in his own name or in the name of any member of his family or in the name of any other person.

Proforma for submission of Immovable Property Statement for the **year ending 31.12.2022 (as on 01.01.2023)** giving full particulars of all immovable property owned, acquired or inherited by the Officer/Official or held by him/her on lease or mortgage, either in his/her own name or in the name of any other member of his/her family, is attached herewith may be submitted to this office duly completed latest by **31.01.2023**.

Further, as per Council's letter No. 39-8/2011-Vig-I dated 11.01.2016, vigilance clearance can be denied to an officer on account of non-submission of Annual Immovable Property Return.

Therefore, all PCs, HODs & Section In-Charges are requested to bring the contents of this circular in the notice of staff working under them for compliance.


(R.C. Meena)
Chief Administrative Officer

Distribution:

1. All PCs/HODs/Section In-Charges, ICAR-CIPHET, Ludhiana.
2. I/c CIPHET, Abohar - with the request to get the enclosed proforma filled from all staff members working at ICAR-CIPHET, Abohar and send the same to this office for record.
3. In-Charge, AKMU- for uploading the circular along-with proforma on the Institute website.
4. Dr. Ramesh Chand Kasana, Vigilance Officer, ICAR-CIPHET, Ludhiana.
5. Notice Board.

ANNUAL IMMOVABLE PROPERTY RETURN

For the year ending 31.12.2022(as on 01.01.2023)

Statement of immovable property for the year : **2022**

1. Name of the Officer (in full) and service to which the officer belongs : _____
2. Present post held : _____
3. Present pay : _____/Level-_____

Name of the District, Sub-Division, Taluk and village in which property is situated	Name and details of property		*Present Value	If not in own name state in whose name held and his/her relationship to the Government Servant	How acquired whether by purchases, lease**, mortgage inheritance, gift, or otherwise, with date of acquisition and name with details of person/ persons from whom acquired	Annual Income from the property	Remarks
	Housing and other buildings	Lands					

Date _____

Signature _____

Inapplicable clause to be struck out.

*In case where it is not possible to assess the value accurately the approximate value in relation to present conditions may be indicated.

**Includes short-term lease also.

➤ The wording '**No change or No addition or as in previous year**' may be avoided and all details filled up.

Note – The declaration form is required to be filled in and submitted by every member of Group 'A' and 'B' Services under Rule 15(3) of the Central Civil Services (Conduct) Rules 1955 (now Rule 18(1) of the CCS(Conduct) Rules, 1964), on the first appointment to the service and thereafter at the interval of every twelve months, giving particulars of all immovable property owned, acquired or inherited by him on lease or mortgage, either in his own name or in the name of any members of his family or in the name of any other person.