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**Section 4(1)(b)(vi)**

**1.6 Categories of documents held by the authority under its control [Section 4(1)(b)(vi)]**

**Categories of documents**

The various Divisions/Sections of the ICAR-CIPHET have the files, documents/records relating to their Sections/Divisions along with the references and the correspondence.

**Custodian of documents/ categories**

Different documents are maintained in the Institute as follows:

<b>S. No.</b>	<b>Category of Document</b>	<b>Custodian</b>
1.	Administrative	Senior Administrative Officer
2.	Financial	Finance & Account Officer
3.	Scientific	PME Cell/Heads of Division
4.	APAR	CR Cell/PS to Director